

**Florida Association of School Psychologists
Annual Business Meeting
Omni ChampionsGate , Florida
October 31, 2013**

**I. Call to Order –
Door prizes were awarded to presenters.**

The meeting was called to order by President Rance Harbor at 11:22 AM a quorum of the members being present.

II. President's Report – Rance Harbor

Dr. Harbor recounted many of the accomplishments of FASP this past year. There were numerous professional development opportunities. Regional workshops were increased throughout the state. The summer institute was profitable and well attended. The annual conference is going well with many workshops and nationally known presenters. Membership numbers have increased steadily this year and we are well over the 600 mark.

FASP continues to work with the legislative committee and the legislature in order to advocate for children. We continue to liaison with our universities in order to keep the quality of training high.

Dr. Harbor reminded everyone of the importance of the business meeting and the strong participation of the membership in all FASP activities.

III. Past President's Report – Joe Jackson

Mr. Jackson reported on the 2013 Election Results. He congratulated and welcomed newly elected board members: Juliana Stolz, West Central Regional Representative and Marcela Lemos, Southeast Regional Representative. Troy Loker, formerly West Central Regional Representative, was voted in a President-Elect and Freda Reid was again elected as the Northeast Regional Representative.

Mr. Jackson discussed the results of the Request For Proposals for the Annual Conference and Summer Institute. The 2014 Annual Conference will be held at the Hyatt Regency in Sarasota November 5 – 8, 2014. He presented information about the B Ocean in Ft. Lauderdale (2016) and the Waldorf Astoria in Naples (2015), future Summer Institute sites.

Mr. Jackson presented two motions regarding needed bylaws changes on behalf of the Executive Board.

III. President Elect's Report – Geoff Freebern

Mr. Freebern presented the Executive Board for 2013-14. As he considered his appointments and the organization of the board, he wanted to decrease the size of the board to increase efficiency and decrease expenses. This goal was achieved by several persons doing double duty.

List of Executive Board Members and their title/email address is attached.

IV. Secretary's Report – Susan Valero

Ms. Valero presented the minutes from the General Meeting on November 1, 2012 for review and approval.

Moved: Jackson

Second: Donelson

Motion passed.

V. Treasurer's Report – Gene Cash for Amy Endsley

Dr. Cash reviewed expenses and revenues to date as presented on the spreadsheet. He summarized the motions and action items discussed at the Finance Committee meeting. The Committee recommended that bids be obtained for a financial audit of FASP's income and expenses to be conducted by an independent accounting firm (CPA) for the time period of 2012 and 2013 (2 prior years of financial records). The bids should encompass varying tiers of audit complexity. They also recommended that FASP contracts have two signatures which can be any one of the elected officers of FASP (President, President-Elect, Past President, Secretary and Treasurer). Copies of the signed contract must be sent to all of the FASP officers following signatures and execution. The lobbyist contract would be signed by the chair of the PP&PR committee and one of the officers. Lastly, the financial committee recommended that FASP purchase a web based membership database program for the next year which would integrate membership, registration and conference information (Wild Apricot).

Motion to accept the Treasurers Report as presented.

Moved: Oganis

Second: Dorsey

Motion passed

VI. Membership Committee

The membership chair, Kathy Leighton, presented a brief report related to the proposed dues increase. She noted that it is important to our professional advocacy efforts that all school psychologists become members of FASP and encouraged all present to talk to their colleagues about the importance of membership. She spoke of the success of the new installment plan option for paying dues. Dues were last raised 8 years ago.

VI. Action Items Related to Officer Reports

Motion #1 Change By-Laws Article V; adding item 1 and 5 to read:
Article V (underlined words are the additions and ~~strike through~~ is the deleted number)

ARTICLE V - EXECUTIVE BOARD

1. There shall be an Executive Board of FASP consisting of the officers of FASP, Standing Committee Chairpersons, Special Committee Chairpersons, DOE Consultant, FASP Children's Services Fund, Inc. Liaison, NASP Delegate and a representative of The FASP Committee of Continuous Existence Liaison, the Political Committee (PC).
2. The Executive Board shall have general supervision of the affairs of FASP.
3. The President of FASP shall be Chairperson of the Executive Board, and the Secretary of FASP shall be Secretary of the Executive Board.
4. The Executive Board shall be called for a physical meeting during the period of the Annual Meeting. Additional meetings of the Executive Board shall be held on the call of the President or upon petition in writing by ten percent of the voting members in good standing. A majority of the Executive Board shall constitute a quorum. Unless otherwise specified by these Bylaws, any issue may be decided by a mail, electronic, or telephone ballot of the Executive Board provided that no member of the Executive Board requests that it be referred to a physical meeting.
5. All EB members can vote during EB meetings or when participating in an email (electronic) motion, one vote per one person, regardless of the number of positions held, and one vote for Co-Chairs of a Committee (i.e., only one Co-Chair may vote). Only positions held by FASP members cast votes. If a conflict of interest arises, the member should abstain from the vote on the specific item.
- ~~5.~~ 6. All motions and approved minutes of the Executive Board may be published in the FASP Newsletter and posted on the FASP website for review by the membership. Minutes of the meetings of the Executive Board shall be made available to any member who requests them.

Rationale: Item 1 Added clarification to the different committee chairs and name change to the political action committee.

Item 5 Provide clarification of who can vote at Executive Board Meetings.

Moved: Executive Board

Second: Leighton

Motion Passed

Motion #2: Change By-Laws Article VIII to read as follows

ARTICLE VIII - COMMITTEES

- O. The Public Policy & ~~Information Committee~~ **Professional Relations** shall consist of at least three members of FASP. The Chairperson shall be designated by the President-elect with the approval of the Executive Board. It shall be the function of this committee to further public knowledge of school psychology and of FASP.

Rationale: Correcting name of committee

Moved: Executive Board

Second: Kappus

Motion Passed

Motion #3: Dues Increase

Motion to approve FASP membership dues based on the following schedule:

Category	Present	New
<i>Regular</i>	<i>\$80</i>	<i>\$90 (+10)</i>
<i>Past Presidents</i>	<i>\$80</i>	<i>\$90 (+10)</i>
<i>Associate Regular</i>	<i>\$80</i>	<i>\$90 (+10)</i>
<i>Regular (Out of state)</i>	<i>\$70</i>	<i>\$75 (+5)</i>
<i>Associate Regular (Out of State)</i>	<i>\$70</i>	<i>\$75 (+5)</i>
<i>Transition</i>	<i>\$40</i>	<i>\$45 (+5)</i>
<i>Retired</i>	<i>\$30</i>	<i>\$35 (+5)</i>
<i>Student</i>	<i>\$20</i>	<i>\$25 (+5)</i>

Moved: Executive Board

Second: Myers

Motion passed

Discussion: It was noted that there is an Associate Student Category (\$20) with the same restrictions associated with the Associate Regular category. A question was raised about the need for a dues increase when the treasurer's report reflected a fairly large reserve fund. Another member felt that FASP should exercise caution in passing a dues increase because of salary reductions for school psychologists occurring throughout the state over the past several years. Another member asked if it were possible to obtain a discount for NASP and FASP dual membership.

VII. Old Business

No old business was reported.

VIII. New Business

Mr. Jackson asked for a moment of silence in recognition of our members who have been dealing with loss, illness and other struggles. We need to always reach out to our members who are hurting.

IX. Passing of the Gavel

Dr. Harbor passed the gavel to the new President Geoffrey Freebern.

President Freebern presented an award to Dr. Harbor in recognition of his outstanding leadership.

X. Adjournment

Moved to adjourn at 12:13 PM

Moved: Everybody

Second: Everybody else

Motion passed

Submitted by: Susan Valero, Secretary