

## **FASP INTERNSHIP STANDARDIZATION PROCESS 2022**

For the last several years, the Florida Association of School Psychologists (FASP) has recommended guidelines to standardize the application, interview, and selection of school psychology interns in the state of Florida. The success of this process depends upon the cooperation of the districts which offer internship training programs as well as the faculty and students in school psychology training programs.

In an effort to ensure consistency and fairness in this process, as well as to encourage support of our graduate education programs, the Florida Association of School Psychologists (FASP) recommends the following guidelines:

1. We are well aware of the fiscal constraints that educators are facing within our state. In an effort to support graduate students during this capstone phase of their graduate education, we encourage you to do everything possible to offer paid internship positions.
2. If you lose funding for your internship program, please inform applicants as soon as possible to allow prospective interns to take financial variables into consideration during their decision-making.
3. When selecting interns for your program, please consider the value of supporting the graduate students and the training programs within the state of Florida.
4. All applicants and districts are expected to follow the dates set forth in this standardization process, including those applicants from out of state training programs.
5. In order to ensure fairness in this process, it is extremely important that all districts follow the guidelines below. If your district is not willing to abide by the Internship Standardization Process guidelines, please inform Sharon Bartels-Wheelless at [sharon.wheelless@walton.k12.fl.us](mailto:sharon.wheelless@walton.k12.fl.us) so that we can reflect this in our database.

**The following dates have been designated for the 2022 Internship process:**

### **January 2022**

Prospective interns submit applications and/or letters of interest to the districts during the month of January.

### **February 2022**

District representatives interview prospective interns during the month of February.

## **March 2022 Match Process**

### **Monday, March 7<sup>th</sup>, 2022 Call Day**

Supervisors of Psychological Services (or their designees) will offer positions to prospective interns via telephone **no earlier than 8:00 a.m.** Eastern Standard Time, Monday, March 7<sup>th</sup>, 2022.

Students who have been offered an internship slot have until **10:00 a.m. on March 7<sup>th</sup>, 2022** to notify the district(s) of their decision to accept or to decline an offer. If a student fails to notify the district of his or her decision by this time, he or she will forfeit the offer. We encourage trainers to have students inform the districts as soon as possible if they decide to accept a position elsewhere so that districts have the opportunity to offer the slots to others.

### **Tuesday, March 8<sup>th</sup> and Wednesday March 9<sup>th</sup>, 2022 Call Days 2 & 3**

Supervisors of Psychological Services (or their designees) will repeat the process as specified above until all positions have been filled. On each day, **students will have until 10:00 a.m.** to accept or to decline the offer(s). Failure to notify the district making the offer by that time will constitute a forfeit of the offer.

### **Thursday, March 10<sup>th</sup>, 2022**

Districts that have not secured interns for all available internship slots by Thursday, March 10<sup>th</sup>, 2022 may advertise those openings via the FASP Trainer's listserv by emailing this information to Katie Maki at [kathrin.maki@coe.ufl.edu](mailto:kathrin.maki@coe.ufl.edu) and Sharon Bartels-Wheelless at [sharon.wheelless@walton.k12.fl.us](mailto:sharon.wheelless@walton.k12.fl.us). Students who have not yet accepted an internship will be encouraged to apply to those districts that have remaining openings.

We thank you very much for your participation in and adherence to this process!

Sharon Bartels-Wheelless  
Administration & Supervision  
Chair

Katie Maki  
Training & Credentialing Chair

Angela Mann  
FASP President